

**FORM C
PROGRAM REQUEST BUDGET**

Name of Organization: _____

Time Period: _____

| <i>Items typical for operating a program:</i> | |
|---|---------------|
| REVENUES/SUPPORT | BUDGET |
| Corporate grants | |
| Foundation grants | |
| Gov't. grants/contracts/per diem (identify) | |
| | |
| Contributions | |
| United Way | |
| Other federated campaigns (identify) | |
| | |
| Fine Arts Funds | |
| Membership dues | |
| Special events, fundraisers | |
| Sponsorships | |
| Admissions | |
| Sales, rent | |
| Revenue, tuition | |
| Investment income | |
| Interest, dividends | |
| Other | |
| | |
| | |
| Total Revenue Support | |
| | |
| EXPENSES | |
| Salaries | |
| Employee benefits, taxes | |
| Professional fees | |
| Equipment, supplies, materials | |
| Telephone, utilities | |
| Postage, mailing | |
| Occupancy | |
| Insurance | |
| Training, staff development | |
| Travel | |
| Conferences | |
| Evaluations | |
| Other | |
| | |
| | |
| Total Expenses | |
| Revenue less Expenses | |

If expenses exceed revenues/support, please explain how difference will be offset. Accompanying narrative is welcome if additional explanation is warranted; for example, an explanation of in-kind gifts. You may use a simplified version of this chart if preferred.